

Date App. Recd. \_\_\_\_\_  
Fees Paid \_\_\_\_\_  
Date Paid \_\_\_\_\_  
Check No. \_\_\_\_\_  
Date of Entry \_\_\_\_\_  
Teacher \_\_\_\_\_

Interview \_\_\_\_\_ Date \_\_\_\_\_  
 SS. verified \_\_\_\_\_  
 Birth Cert. \_\_\_\_\_  
 Date of Withdrawal \_\_\_\_\_



## Current Students

Name of Student: \_\_\_\_\_  
(Last) (First) (Middle) (Preferred)

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Female ☐ Male ☐ Age on Sept. 1, 2023 : \_\_\_\_/\_\_\_\_  
MM/DD/YY YY/MM

Home Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Primary Phone:\_\_\_\_\_ Primary Email:\_\_\_\_\_

*Student lives with:* Father\_\_ Mother\_\_ Stepfather\_\_ Stepmother\_\_ Guardian\_\_

What is the primary language spoken in the home? \_\_\_\_\_

Is there any other language spoken in the home, and to what extent? \_\_\_\_\_

### PARENT/GUARDIAN INFORMATION

Relationship to Child:\_\_\_\_\_

Name: \_\_\_\_\_

Address (if different): \_\_\_\_\_  
(Street) (City) (State) (Zip)

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to Child:\_\_\_\_\_

Name: \_\_\_\_\_

Address (if different): \_\_\_\_\_  
                                 (Street)                         (City)                         (State)                         (Zip)

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Email: \_\_\_\_\_

Student's Name: \_\_\_\_\_

SIBLING INFORMATION	
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<i>Siblings:</i>	<i>Name</i>	<i>Age</i>	<i>Grade</i>	<i>Present School</i>

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<p align="center"><b>ADDITIONAL INFORMATION</b></p>
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How did you hear about Discovery School?\_\_\_\_\_

**Person(s) Responsible for Tuition Payments:**

NAME (Print): \_\_\_\_\_  
(First) (Last)

(Signature) \_\_\_\_\_ (Date) \_\_\_\_\_

**Information shall be released to:**

(check those that apply)

Father/s ☐      Mother/s ☐

Stepfather ☐ Name: \_\_\_\_\_ Stepmother ☐ Name: \_\_\_\_\_

Guardian/s ☐ Name: \_\_\_\_\_

### Physician Information:

Physician's Name: \_\_\_\_\_

Physician's Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

Physician's Phone: \_\_\_\_\_

Date of last physical: \_\_\_\_\_

Date of last hearing test: \_\_\_\_\_

Date of last vision exam: \_\_\_\_\_

Date of last dental exam: \_\_\_\_\_

**PROGRAM REQUESTED**

**SCHOOL YEAR:**               2023-2024

**CHOOSE PROGRAM DESIRED:**

**TODDLER PROGRAM** Ages 18 months - 3 years: Indicate choice

       8:30 a.m. - 11:30 a.m.

Monday – Friday

*Half Day Class*

       8:30 a.m. - 3:00 p.m.

Monday - Friday

*Full Day Class*

**EARLY CHILDHOOD PROGRAM** Ages 2 1/2 – 6 years: Indicate choice

       8:15 a.m. - 11:30 a.m.

Monday – Friday

*Half Day Class Ages 2 ½-4*

       8:15 a.m. - 3:15 p.m.

Monday – Friday

*Full Day Class: Ages 2 ½ -6*

**ELEMENTARY:** Indicate choice

*Please submit school records (transcript, report cards, progress reports, test results,) for the last two years with applications for elementary.*

       1st        2nd        3rd grades (ages 6-9)           8:15 a.m. - 3:30 p.m.

       4th        5th        6th grades (ages 9-12)           8:15 a.m. - 3:30 p.m.

**EXTENDED DAY (if available):** Indicate choice

*These options are for those parents/guardians that need before and after school care.*

       Morning (AM)

       Afternoon (PM)

       Both AM & PM

**ACKNOWLEDGEMENT**

By submitting this application, I certify that all the information provided is complete and accurate to the best of my knowledge. I confirm that I have legal custody of the child who is applying to attend the Discovery School.

\_\_\_\_\_  
Parent/Guardian (Print Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Parent/Guardian (Print Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**The Discovery School**

**Founded in 1974**

**Accredited By:**

Southern Association of Colleges and Schools (SACS)  
American Montessori Society (AMS) Full Member School  
International Montessori Council (IMC) Member School  
Texas Private School Accreditation Commission (TEPSAC)  
Texas Private Schools Association (TPSA)

A Texas Non-profit Corporation (I.R.S. Section 501 (c)(3) Organization)

All students regardless of color, creed and national or ethnic origin are eligible for enrollment at Discovery School.

# TUITION AND REGISTRATION PROCEDURES AND POLICIES FOR 2023-2024 SCHOOL YEAR

<u>Half Day</u>	<u>Annual Tuition</u>	<u>10 Months</u> (Due Aug. 1st)	<u>12 Months</u> (Due June 1st)
1 child (Primary class)	\$4,791	\$479	\$399
1 child (Toddler class)	\$6,720	\$672	\$560

**\*No Discount given for half day siblings or toddlers\***

<u>Full Day</u>			
Toddler class	\$7,616	\$762	\$635
1 child	\$6,460	\$646	\$538
2 children (w/3% discount)	\$12,533	\$1,253	\$1,044
3 children (w/6% discount)	\$18,218	\$1,822	\$1,518

**\*No Discount given for half day siblings or toddlers\***

**\*\*All Tuition is non-refundable\*\***

<u>Fees</u> (All following fees are <b>Non-refundable</b> at anytime)	Discounted fees if paid: <b>Before 5/1/23</b> (discounted fees)	Or	Pay the fees below if paid: <b>After 5/1/23</b> (regular fees)
Registration Fee (Non-refundable)	\$150 per child		\$250 per child
Building Usage Fee (Non-refundable)	\$375 per child		\$575 per child
Enhancement Fee (Non-refundable)	\$300 per family		\$600 per family

## **Mandatory Fundraising per family** "All fundraising events will be planned in accordance to CDC guidelines"

Each family agrees to the following:

- 1) A Fall fundraising commitment-selling \$300 worth of raffle tickets by event date (TBA) or a monetary donation of \$300 Due by 11/12/23 if no event is held whichever comes first; and
- 2) A Spring fundraising commitment-selling \$200 worth of tickets by event date (TBA) or a monetary donation of \$200 Due by 4/1/24 if no event is held whichever comes first.

\* If not fulfilled by due dates the tuition account will be billed for the monetary difference with an **additional late fee charge of \$35**. Families are encouraged to make additional contributions or sell additional tickets to support the school.

## **Extended Day added Monthly Fees**

Morning care	\$120 per child
Afterschool	\$240 per child
A.M. & P.M.	\$350 per child

## **Extended Day Times**

7:15 am to 8:00 am
3:15 pm to 5:30 pm

## **Miscellaneous Fees**

Late payment Fee after the 5 <sup>th</sup> of the month	\$35
NSF (any reason)	\$35
Late Pickup Fee	\$50
Early Withdrawal Penalty Fee	\$600 per child
Credit Card Fee	3%
Daycare Drop-in Rate (automatic at sign in)	\$20 per hour per child

**\*\*Any intervention services/assessments or additional accommodations are the sole financial responsibility of the parent/guardian.**

\* Tuition payments are due and payable in advance by the 1<sup>st</sup> of each month. After the 5<sup>th</sup> of each month a late fee of \$35.00 is due along with the tuition payment. Failure to pay tuition after the days allotted, your student may not be allowed to return to school.

\* Withdrawal policy: Parents need to submit written notice thirty (30) days prior to the next month's tuition due date or be held liable for the following month's tuition. Early withdrawal penalty fee will still apply. Student records, transcripts, teacher recommendations/evaluations will be released only after financial obligations are paid in full.

**\*A 3% DISCOUNT IS ALLOWED ON TOTAL ANNUAL TUITION IF PAID IN FULL ALONG WITH THE FEES BY AUGUST 1, 2023 OR UPON REGISTRATION FOR NEW FAMILIES.**

All fees and payments are non refundable. Payment terms, fee amounts and tuition payments are subject to change annually.

In signing this document, I acknowledge reading the policies and procedures of The Discovery School stated above.

Name of Student: \_\_\_\_\_

Signature of Parent or Guardian

Date

### Parent's Acknowledgement of Risk & Personal Responsibility

"I acknowledge that I have freely chosen to enroll my child(ren) at Discovery School for the 2023-24 school year. I understand that Discovery School has taken all reasonable precautions to protect parents, students, and staff from exposure to COVID-19. Those measures include but are not limited to appropriate screening of families and staff, temperature measurement, face masks, social distancing, and enforcement of proper hygiene and sanitization. These and other preventive measures will be implemented at the school's discretion.

**I am permitting my child(ren) to participate in school activities and programs at Discovery with this understanding and hereby knowingly and voluntarily assume all risks of injury, illness, death, or damage related to COVID-19, which may arise as a result of my child's voluntary participation and attendance of Discovery School. I accept full responsibility for all medical expenses for any injuries or exposure my family might receive by reason of my child's attendance.**

I further acknowledge that my child's attendance may expose my family to COVID-19 in spite of the above measures, and I assume any such risk, thus releasing Discovery and all its agents from liability. I may discontinue my child's attendance at any time in light of the risks I am assuming hereunder, while acknowledging that this attendance in no way impacts or releases me from my contractual enrollment agreement.

I also **agree** that by attending Discovery School, my family will **fully comply** with all such measures out of respect for the safety and health of the teachers and the larger school community. I agree to abide by all safety precautions outlined in the above commitment, to the fullest extent possible, when in public spaces outside of school."

#### \* Both Parent's Signature Needed

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Parent/Guardian

Date

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Parent/Guardian

Date

**Student(s) Name:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_