

**TUITION AND REGISTRATION  
PROCEDURES AND POLICIES FOR 2023-2024 SCHOOL YEAR**

| <u>Half Day</u>         | <u>Annual Tuition</u> | <u>10 Months</u> (Due Aug. 1st) | <u>12 Months</u> (Due June 1st) |
|-------------------------|-----------------------|---------------------------------|---------------------------------|
| 1 child (Primary class) | \$4,791               | \$479                           | \$399                           |
| 1 child (Toddler class) | \$6,720               | \$672                           | \$560                           |

**\*No Discount given for half day siblings or toddlers\***

| <u>Full Day</u>            |          |         |         |
|----------------------------|----------|---------|---------|
| Toddler class              | \$7,616  | \$762   | \$635   |
| 1 child                    | \$6,460  | \$646   | \$538   |
| 2 children (w/3% discount) | \$12,533 | \$1,253 | \$1,044 |
| 3 children (w/6% discount) | \$18,218 | \$1,822 | \$1,518 |

**\*No Discount given for half day siblings or toddlers\***

**\*\*All Tuition is non-refundable\*\***

| <u>Fees</u> (All following fees are <b>Non-refundable</b> at anytime) | <u>Discounted fees if paid:</u>        | <u>Or</u> | <u>Pay the fees below if paid:</u> |
|---|--|-----------|------------------------------------|
|   | <u>Before 5/1/23</u> (discounted fees) |           | <u>After 5/1/23</u> (regular fees) |
| Registration Fee (Non-refundable)                                     | \$150 per child                        |           | \$250 per child                    |
| Building Usage Fee (Non-refundable)                                   | \$375 per child                        |           | \$575 per child                    |
| Enhancement Fee (Non-refundable)                                      | \$300 per family                       |           | \$600 per family                   |

**Mandatory Fundraising per family** “All fundraising events will be planned in accordance to CDC guidelines”

Each family agrees to the following:

- 1) A Fall fundraising commitment-selling \$300 worth of raffle tickets by event date (TBA) or a monetary donation of \$300 Due by 11/12/23 if no event is held whichever comes first; and
- 2) A Spring fundraising commitment-selling \$200 worth of tickets by event date (TBA) or a monetary donation of \$200 Due by 4/1/24 if no event is held whichever comes first.

\* If not fulfilled by due dates the tuition account will be billed for the monetary difference with an **additional late fee charge of \$35**. Families are encouraged to make additional contributions or sell additional tickets to support the school.

**Extended Day added Monthly Fees**

|              |                 |
|--------------|-----------------|
| Morning care | \$120 per child |
| Afterschool  | \$240 per child |
| A.M. & P.M.  | \$350 per child |

**Extended Day Times**

|                    |
|--------------------|
| 7:15 am to 8:00 am |
| 3:15 pm to 5:30 pm |

**Miscellaneous Fees**

|   |                         |
|---|-------------------------|
| Late payment Fee after the 5 <sup>th</sup> of the month | \$35                    |
| NSF (any reason)  | \$35                    |
| Late Pickup Fee   | \$50                    |
| Early Withdrawal Penalty Fee                            | \$600 per child         |
| Credit Card Fee   | 3%                      |
| Daycare Drop-in Rate (automatic at sign in)             | \$20 per hour per child |

**\*\*Any intervention services/assessments or additional accommodations are the sole financial responsibility of the parent/guardian.**

**\* Tuition payments are due and payable in advance by the 1<sup>st</sup> of each month. After the 5<sup>th</sup> of each month a late fee of \$35.00 is due along with the tuition payment. Failure to pay tuition after the days allotted, your student may not be allowed to return to school.**

**\* Withdrawal policy: Parents need to submit written notice thirty (30) days prior to the next month’s tuition due date or be held liable for the following month’s tuition. Early withdrawal penalty fee will still apply. Student records, transcripts, teacher recommendations/evaluations will be released only after financial obligations are paid in full.**

**\*A 3% DISCOUNT IS ALLOWED ON TOTAL ANNUAL TUITION IF PAID IN FULL ALONG WITH THE FEES BY AUGUST 1, 2023 OR UPON REGISTRATION FOR NEW FAMILIES.**

**All fees and payments are non refundable. Payment terms, fee amounts and tuition payments are subject to change annually.**

**In signing this document, I acknowledge reading the policies and procedures of The Discovery School stated above.**

**Name of Student: \_\_\_\_\_**

**Signature of Parent or Guardian**

**Date**